Army Regulation 5–9

Management

Area Support Responsibilities

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Abstract

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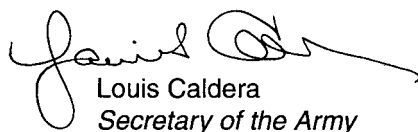# SUMMARY of CHANGE

AR 5-9
Area Support Responsibilities

This revision--

o Deletes "Coordinating Installation" responsibilities and allows off-post
   customers to select the provider of their choice for most base support
   services.

o Assigns an area of responsibility to designated United States Army Reserve
   Regional Support Commands or installations for selected base support
   services. (para 4d(1))

o Instructs all Army installations that they have area support responsibilities
   if they have the functional capability and areas of responsibility have not
   already been assigned to designated United States Army Reserve Regional
   Support Commands or specific installations. (para 4f)

o Updates exceptions to area support policy.

o Provides the list of base support services from the Installation Status
   Report.

o Identifies key management controls for evaluation, using existing local
   command and review processes as appropriate for local circumstances. (app d)

Army Regulation 5–9

Management

Area Support Responsibilities

Louis Caldera
Secretary of the Army

Contents (Listed by paragraph and page number)

RESERVED

1. Purpose

This regulation prescribes area support policy for Active Component (AC) and Reserve Component (RC) units (U.S. Army Reserve and Army National Guard of the U.S.) and activities, to include Regional Coordinating Elements (RCE), Total Army School System (TASS) Training Battalions, and individuals located outside the real property boundaries of installations. Use this regulation in conjunction with Army reimbursable policy (ARP).

2. References

Appendix A lists required and related publications and prescribed and referenced forms.

3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the Glossary.

4. Responsibilities

a. Assistant Secretary of the Army for Financial Management. The Assistant Secretary of the Army for Financial Management (ASA(FM)) will establish Army reimbursable policy.

b. Assistant Secretary of the Army (Installations, Logistics and Environment). The Assistant Secretary of the Army (Installations, Logistics and Environment) (ASA(ILE)) will provide oversight of the support provided to Army off-post customers and will—

(1) Formulate, execute, and review policies.

(2) Establish program objectives.

(3) Formulate, execute, and review related policies, plans, and programs.

c. Assistant Chief of Staff for Installation Management. The Assistant Chief of Staff for Installation Management (ACSIM) will prescribe policies for area support to Army off-post customers and will—

(1) Resolve problems referred by the major Army commands (MACOMs).

(2) Coordinate Army updates to the Department of Defense (DOD) Sources for Base Support data base.

d. Heads of Army Staff agencies. For their respective functional areas, the Army Staff will—

(1) Assign areas of responsibility to U.S. Army Reserve (USAR) Regional Support Commands or installations whenever necessary to ensure adequate support capability is in place to accomplish mission and mobilization requirements.

(2) Advise the ACSIM of changes in functional support systems that affect area support capabilities.

(3) Provide technical guidance to commanders of MACOMs in their functional areas of responsibility.

(4) Resolve problems referred by MACOMs to Headquarters, Department of the Army (HQDA), concerning—

(a) Areas of responsibility assigned to USAR Regional Support Commands or installations.

(b) Provision of equitable, economical, and quality functional support.

(c) Technical and procedural matters governed by Army regulations (ARs) in appendix A.

(5) Advise commanders of MACOMs when relationships change, to ensure the proper alignment of resources.

e. Commanders of MACOMs. The commanders of MACOMs will—

(1) Resolve problems and align resources arising from the assignment of or relief from assignment of support responsibilities in coordination with other affected MACOMs and major subordinate commands.

(2) Monitor area support relationships and agreements ensuring that off-post customer support is equitable and economical and meets established quality requirements.

(3) Initiate coordination when support relationships change because of Base Realignment and Closures (BRAC). Accomplish such coordination as soon as possible to ensure an effective transfer of responsibilities and realignment of resources.

f. Commanders of installations and USAR regional support commands (and the 65th Army Reserve Command) and U.S. property and fiscal officers of the National Guard. All commanders of Army installations, Active and Reserve Component, have responsibilities for providing area support to Army customers within their functional capability. Commanders will—

(1) Maintain the capability to provide support to off-post customers or provide assistance in obtaining support.

(2) Notify their MACOMs of any inability to provide support or assistance in obtaining support.

g. Commanders/officers-in-charge of off-post activities. Commanders and officers-in-charge (OICs) will—

(1) Submit requests for support to installations, USAR regional support commands, or National Guard U.S. property and fiscal officers (USPFOs).

(2) Notify their MACOMs of any unresolved matters concerning the provision of support.

5. Ensuring adequate support

The primary intent of this regulation is to ensure adequate support is available when needed. It is not the intent of this regulation to mandate the source of support or any changes to existing support arrangements unless specifically designated (see para *d*). Resources must be realigned from the current support provider if this policy changes existing relationships. Current support and funding responsibilities will not be terminated until this transfer of resources is effective. The provision of support and reimbursement for support, if necessary, will be consistent with Army reimbursable policy as follows.

a. Support providers. In accordance with Army reimbursable policy, installations and USAR regional support commands (RSCs) will identify standard levels of support for each base support service that they provide. Appendix B is a list of service providers. Support provided to off-post customers will be equitable to the level of support provided to the host installation and its tenant activities.

(1) If off-post customer activities transfer funds (in accordance with Army reimbursable policy) for the standard level of support, provide the service on a non-reimbursable basis.

(2) If off-post customer activities retain funds, charge incremental direct costs for the standard level of support for the service.

(3) If off-post customers desire service levels above the standard level of support, charge incremental direct costs for the above-standard service.

(4) If the capability to perform a desired service does not exist on the installation or within the RSC, assist the off-post customer activity with locating a provider for the service.

(5) If reductions in the standard level of support become necessary, the provider will not assess off-post customers a disproportionate reduction in support.

b. Off-post customers. Customers must first determine if the service desired is an exception to this regulation or a designated base support service. If it is either, comply with the applicable regulation (see para 6) or the appropriate paragraph in appendix C. If the service is neither an exception nor designated, coordinate with any installation or RSC that can provide the service.

(1) Customer activities may, in conjunction with their MACOM and the installation or RSC providing the service, transfer funds for the standard level of support to the provider of a service. In accordance with Army reimbursable policy, this entitles the customer to receive the service on a non-reimbursable basis.

(2) Customer activities that elect to retain funds will reimburse providers for incremental direct costs.

(3) Reserve Component customers obtaining services under the "Shop Smart" or "BASOPS Transition" programs will reimburse providers for incremental direct costs.

(4) Customers obtaining mission products and services from Defense Working Capital Fund activities will reimburse at the DOD-approved stabilized rate. Customers obtaining other support incidental to the Defense Working Capital Fund activity's mission will

reimburse providers for "fully burdened incremental costs" (incremental direct cost plus an assigned share of base support overhead costs).

(5) Customers who reimburse for non-designated support may determine the "best value" provider. In such cases, customers may make arrangements with any authorized provider to include Active Component (AC) installations, USAR installations, USAR regional support commands, Army National Guard of the U.S. (ARNGUS), USPFOs, U.S. Army Corps of Engineers (USACE) Districts, Cooperative Administrative Support Units (CASU), other military services, DOD activities, Federal agencies, or commercial vendors consistent with the Federal Acquisition Regulation.

c. Funding. Support agreements will be consistent with Army reimbursable policy. In some cases, customers do not have the resources to buy support from a source other than their previous supporting activity. Current support relationships must continue until MACOMs can transfer funding to either the customer or the new provider in the planning, programming, budgeting, and executing system (PPBES) process. Former coordinating or supporting installations that are still resourced to provide support will make arrangements to fund customers' support until the transfer of funds. The MACOMs will collect resource information to affect the transfers in future budget actions. Refer to local resource management or budget offices for the latest procedures regarding Army reimbursable policy.

d. Designated base support services. Selected base support services have providers with assigned areas of responsibility to ensure that adequate support capability is in place when needed to support mission or mobilization requirements. Army area support customers must use the designated USAR Regional Support Commands or installations as indicated in appendix C for these designated services, unless they are following the terms of a MACOM-level agreement or an HQDA exemption to use another installation.

e. Communication. Given the complex support arena, effective communication between the customer and the provider is essential. The customer and provider must work together to accomplish changes in support with minimal disturbance of the customer organization and the work force of the provider. All customers need to consider how their actions affect the organizations that provide them support. Providers must recognize that changes in the level of service affect their customers and must work with customers to resolve problems caused by declining levels of service. The 180-day written notification period requirement in DOD Instruction (DODI) 4000.19 will also apply to support agreements between the Army host provider and AR 5–9 customers. The notification period starts when such written notification has been effected at the agreement level, that is, at the customer and provider level.

f. Reductions in service. When budgets decline, providers will not bill Army tenants for standard levels of support. Service providers should continue programming and budgeting for tenant BASOPS on an equitable level as host activities. In order to afford services for all customers, providers may need to reduce the level of service to host activities and tenants alike. Customers should have an opportunity to purchase "above standard" levels of support as needed with 180 days notification of service reductions. Providers and customers should amend their support agreements with the new levels of support.

g. Disputes. Resolve support disputes at the lowest practical command level. Elevate unresolved differences concerning support agreements through each Army activity's chain of command. The Office of the Assistant Chief of Staff for Installation Management and the Army Budget Office will resolve support disputes among Army MACOMs and other Army activities.

6. Exceptions

a. Claims. The Army claims regulation (AR 27–20) and Department of the Army Pamphlet (DA Pam) 27–162 govern claims.

b. Movement of personal property. DOD 4500.34–R, AR 55–71, and the Military Traffic Management Command (MTMC) Personal Property Consignment and Instruction Guide (PPCIG) govern the support of personal property movement.

c. Retirement Services Program. AR 600–8–7 governs the Retirement Services Program support area.

d. Movement of family members. DOD 4500.9–R and AR 55–46 govern the support of movement of family members.

e. The Army Continuing Education System. AR 621–5 governs the support of the Army Continuing Education System (ACES).

f. Total Army involvement in recruiting. The Personnel Procurement Promotional Recruiting Support Program governs the support of Total Army involvement in recruiting (TAIR).

g. Casualty administration, funeral escorts, burial honors and mortuary affairs. AR 638–2 governs the support of casualty administration, funeral escorts, burial honors, and mortuary affairs.

h. Nuclear weapon accident and incident control. AR 50–5 governs the reporting requirements of nuclear weapon accident and incident control (NAIC).

i. Nuclear weapons and nuclear weapons materiel. AR 700–65 addresses policies, responsibilities, and procedures for the supply, maintenance, accountability, and custody of nuclear weapons and nuclear materiel during peacetime, national emergencies, and war.

j. Mobilization planning and execution. Mobilization planning and execution requirements are covered by AR 500–5 and related regulations (for example, Forces Command (FORSCOM) Regulation 500–3 and U.S. Army Training and Doctrine Command (TRADOC) Mobilization and Operations Planning and Execution System (TMOPES). The Mobilization Plan Product and the Global Command and Control System (GCCS) are available worldwide and identify mobilization planning and execution information, down to the unit level of detail, providing scenario-specific data for various regional contingencies.

k. Weather warning dissemination to Army units in the continental U.S. (CONUS) (designated Army Weather Warning Centers). AR 115–1 governs the weather warning area.

l. Chaplains' military religious support. AR 165–1 governs the support of chaplains' acivities.

m. Reserve Component annual training. FORSCOM Regulation 220–3, FORSCOM Regulation 350–12, and FORSCOM/ARNG Regulation 350–2 govern the coordination for and support of RC annual training.

n. United States Army Criminal Investigation Command. AR 10–87 and AR 195–2 govern the support area of the U.S. Army Criminal Investigation Command.

o. Army Oil Analysis Program (AOAP). The Logistics Support Activity AOAP Program Director, in conjunction with the MACOMs, assigns units participating in AOAP to a specific laboratory.

p. Nonappropriated fund morale, welfare, and recreation (MWR) dividend payments. AR 215–1 governs the payment of (NAF) nonappropriated fund morale, welfare, and recreation (MWR) dividends.

7. Management control evaluation

This publication contains a checklist to assist commanders and managers in evaluating key management controls. See appendix D.

Appendix A
References

Section I
Required Publications

AR 10–87
Major Army Commands in the Continental United States. (Cited in paragraph 6*n.*)

AR 25–1
The Army Information Resources Management Program. (Cited in paragraph C-10.)

AR 27–20
Claims. (Cited in paragraph 6*a.*)

AR 50–5
Nuclear and Chemical Weapons and Material--Nuclear Surety. (Cited in paragraph 6*h.*)

AR 55–46
Travel Overseas. (Cited in paragraph 6*d.*)

AR 55–71
Transportation of Personal Property and Related Services. (Cited in paragraph 6*b.*)

AR 115–1
Weather Warning Support. (Cited in paragraph 6*k.*)

AR 165–1
Chaplain Activities in the United States Army. (Cited in paragraph 6*l.*)

AR 190–47
The Army Corrections System. Cited in paragraph C–1.)

AR 195–2
Criminal Investigation Activities. (Cited in paragraph 6*n.*)

AR 500–5
Army Mobilization. (Cited in paragraph 6*j.*)

AR 600–8–7
Retirement Services Program. (Cited in paragraph 6*c.*)

AR 621–5
Army Continuing Education System (ACES). (Cited in paragraph 6*e.*)

AR 638–2
Care and Disposition of Remains and Disposition of Personal Effects. (Cited in paragraph 6*g.*)

AR 700–13
Worldwide Ammunition Review and Assistance Program. (Cited in paragraph C–7.)

AR 700–65
Nuclear Weapons and Nuclear Weapon Materiel. (Cited in paragraph 6*i.*)

DA Pam 27–162
Legal Services Claims. (Cited in paragraph 6*a.*)

Section II
Related Publications

A related publication is a source of additional information. The user does not have to read a related publication to understand this regulation.

Army Support Agreement Management Handbook
(available on the Internet at www.hqda.army.mil/acsim/ops/.)

AR 11–2
Management Control

DA Pam 350–9
Index and Description of Army Training Devices

DFAS–IN Manual 37–100–XX
The Army Management Structure--Fiscal Year XX. Copies of this publication can be obtained from the Defense Finance and Accounting Service (DFAS–I–PA), Indianapolis, IN 46249–1026.

DOD 4500.9–R
Defense Transportation Regulation, Parts I and II

DOD Instruction 4000.19
Interservice and Intragovernmental Support

FORSCOM 220–3
The ARNG and USAR Reserve Component Training Assessment Copies of this publication, can be obtained from Forces Command (FCJS), Fort McPherson, GA 30330–6000.

FORSCOM/ARNG 350–2
Reserve Component Training in America's Army. Copies of this publication, can be obtained from Forces Command (FCJS), Fort McPherson, GA 30330–6000.

FORSCOM 350–12
Procedures for Tasking and Support from FORSCOM Installations and Units. Copies of this publication can be obtained from Forces Command (FCJS), Fort McPherson, GA 30330–6000.

FORSCOM 500–3
FORSCOM Mobilization and Deployment Planning System (FORMDEPS). Copies of this publication can be obtained from Forces Command (FCJS), Fort McPherson, GA 30330–6000.

HQDA Memorandum, SAFM–BUR, dated 19 May 95
Army Reimbursable Policy. Copies of this publication can be obtained from the Assistant Secretary of the Army for Financial Management and Comptroller, 109 Army Pentagon, Washington, DC 20310–0109.

HQDA Message, SAFM–BUR, dated 211424Z May 97
Army Reimbursable Policy. Copies of this publication can be obtained from the Assistant Secretary of the Army for Financial Management and Comptroller, 109 Army Pentagon, Washington, DC 20310–0109.

MTMC Instruction
MTMC Personal Property Consignment and Instruction Guide. Copies of this publication can be obtained from the Military Traffic Management Command (MTTM), 5611 Columbia Pike, Falls Church, VA 22041–5050.

TRADOC 351–18
Total Army School System (TASS). To obtain copies of this publication, contact the U.S. Army Training and Doctrine Command, Fort Eustis, VA 23604–5168.

Section III
Prescribed Forms

This regulation prescribes no forms.

Section IV
Referenced Forms

DA Form 11–2–R
Management Control Evaluation Certification Statement

DD Form 1144
Support Agreement

Appendix B
Base Support Services List

This appendix uses the list of Base Support Services from the Installation Status Report (ISR), part III, to provide information on where customers may obtain the service. This appendix places services in one of four categories. "Support performed by customer's chain of command" are services that a customer's headquarters normally provides. "Non-designated services" describes support that customers may obtain from any source they choose. "Designated services" describes support for which customers must obtain from specific providers. Details of the coordination for designated services are in appendix C. "Policy exceptions" are services for which other Army regulations take precedence. See paragraph 6 of this regulation for specific guidance. Table B-1 provides this information by ISR service number.

Table B–1
Base Support Services

ISR Service: a01
Service Name: Organizational and Job Design
Support performed by customer: not applicable
Non-designated services (see app C): All support except CPOC related support to CPACs
Designated services (see app C): CPOC related support to CPACs
Policy exception (see para 6): not applicable

ISR Service: a02
Service Name: Filling Jobs
Support performed by customer: not applicable
Non-designated services (see app C): All support except CPOC related support to CPACs
Designated services (see app C): CPOC related support to CPACs
Policy exception (see para 6): not applicable

ISR Service: a03
Service Name: Employee Services
Support performed by customer: not applicable
Non-designated services (see app C): All support except CPOC related support to CPACs
Designated services (see app C): CPOC related support to CPACs
Policy exception (see para 6): not applicable

ISR Service: a04
Service Name: Workforce Effectiveness
Support performed by customer: not applicable
Non-designated services (see app C): All support except CPOC related support to CPACs
Designated services (see app C): CPOC related support to CPACs
Policy exception (see para 6): not applicable

ISR Service: a05
Service Name: Workforce Transition
Support performed by customer: not applicable
Non-designated services (see app C): All support except CPOC related support to CPACs
Designated services (see app C): CPOC related support to CPACs
Policy exception (see para 6): not applicable

Table B–1
Base Support Services—Continued

ISR Service: a06
Service Name: NAF Personnel Support
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a07
Service Name: Personnel Manning
Support performed by customer: not applicable
Non-designated services (see app C): The nearest installation or facility generally provides this service. However, there are numerous instances where Personnel Manning is consolidated at a location distant from the soldier. The following are examples of commands whose support is consolidated at selected installations: USAREC, USMEPCOM, ROTC, Training Support Brigades, USAR AGR and soldiers assigned as AC support to RC. MACOMs may approve additional consolidations.
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a08
Service Name: Personnel Services
Support performed by customer: not applicable
Non-designated services (see app C): All support except for casualty administration, funeral escorts, burial honors and mortuary affairs, retirement services program, and TAIR . Personnel Services are generally provided at the same installation or facility as Personnel Manning. Exceptions may be made upon agreement of the MACOMs involved.
Designated services (see app C): not applicable
Policy exception (see para 6): Casualty administration, funeral escorts, burial honors and mortuary affairs; retirement services program; TAIR.

ISR Service: a09
Service Name: Substance Abuse
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a10
Service Name: Army Community Services
Support performed by customer: not applicable
Non-designated services (see app C): All support; if Army installation is not near for Army Emergency Relief, contact nearest American Red Cross, Air Force Aid Society, Navy-Marine Corps Relief Society, or Coast Guard Mutual Assistance Office.
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a11
Service Name: Child and Youth Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a12
Service Name: Fitness and Recreation
Support performed by customer: not applicable
Non-designated services (see app C): All support except NAF MWR Dividend Payments
Designated services (see app C): not applicable
Policy exception (see para 6): NAF MWR Dividend Payments

ISR Service: a13
Service Name: Business Operations
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a14
Service Name: Continuing Education Service
Support performed by customer: not applicable
Non-designated services (see app C): All support except for ACES
Designated services (see app C): not applicable
Policy exception (see para 6): ACES

ISR Service: a15
Service Name: Communication Systems and System Support
Support performed by customer: not applicable
Non-designated services (see app C): All support except IMA for USAR units
Designated services (see app C): IMA for USAR units
Policy exception (see para 6): not applicable

ISR Service: a16
Service Name: Visual Information Systems
Support performed by customer: not applicable
Non-designated services (see app C): All support except Training Devices
Designated services (see app C): Training Devices
Policy exception (see para 6): not applicable

ISR Service: a17
Service Name: Document Management
Support performed by customer: not applicable
Non-designated services (see app C): All support except IMA for USAR units
Designated services (see app C): IMA for USAR units
Policy exception (see para 6): not applicable

ISR Service: a18
Service Name: Information Systems Security
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a19
Service Name: Automation
Support performed by customer: not applicable
Non-designated services (see app C): All support except IMA for USAR units
Designated services (see app C): IMA for USAR units
Policy exception (see para 6): not applicable

ISR Service: a20
Service Name: IT Planning
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a21
Service Name: Installation Security Program Management Support
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a22
Service Name: Operations Planning
Support performed by customer: not applicable
Non-designated services (see app C): All support except mobilization planning and execution, and Weather Warning Dissemination
Designated services (see app C): not applicable
Policy exception (see para 6): Mobilization planning and execution; Weather Warning Dissemination

ISR Service: a23
Service Name: Ammunitions Supply
Support performed by customer: not applicable
Non-designated services (see app C): All support except QASAS and EOD
Designated services (see app C): QASAS and EOD
Policy exception (see para 6): not applicable

ISR Service: a24
Service Name: Retail Supply
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a25
Service Name: Central Issue Facility
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a26
Service Name: Asset Management
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a27
Service Name: Materiel Support Maintenance
Support performed by customer: not applicable
Non-designated services (see app C): All support except nuclear weapons, NAIC, and aircraft recovery
Designated services (see app C): Aircraft recovery
Policy exception (see para 6): Nuclear weapons and NAIC

ISR Service: a28
Service Name: Transportation Services
Support performed by customer: not applicable
Non-designated services (see app C): All support except unit Movement Planning and Execution; movement of family members; movement of personal property
Designated services (see app C): Unit Movement Planning and Execution
Policy exception (see para 6): Movement of family members; movement of personal property

ISR Service: a29
Service Name: Food Services/TISA
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a30
Service Name: Laundry and Dry Cleaning Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a31
Service Name: Bldg. Maint. - Training and Ops
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a32
Service Name: Bldg. Maint. - Maint. and Production
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a33
Service Name: Bldg. Maint. - RDT&E
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

Table B–1
Base Support Services—Continued

ISR Service: a34
Service Name: Bldg. Maint. - Supply
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a35
Service Name: Bldg. Maint. - Administration
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a36
Service Name: Bldg. Maint. - AFH
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a37
Service Name: Bldg. Maint. - UPH
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a38
Service Name: Bldg. Maint. - Community
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a39
Service Name: Bldg. Maint. - Medical/Hospital
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a40
Service Name: Maint. - Improved Grounds
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a41
Service Name: Maint. - Unimproved Grounds
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a42
Service Name: Bldg. Maint. - Other
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a43
Service Name: Maint. - Surfaced Area
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a44
Service Name: Heating/Cooling Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

Table B–1
Base Support Services—Continued

ISR Service: a45
Service Name: Water Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a46
Service Name: Waste Water Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a47
Service Name: Electrical Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a48
Service Name: Other Utility Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a49
Service Name: Maint. - Railroad
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a50
Service Name: Family Housing Management
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a51
Service Name: Transient Housing Management
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a52
Service Name: UPH Management
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a53
Service Name: Facilities Engineering Services Management
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a54
Service Name: Master Planning
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a55
Service Name: Real Estate/Real Property Administration
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a56
Service Name: Real Estate Leases
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a57
Service Name: Custodial Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a58
Service Name: Indoor Pest Control
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a59
Service Name: Outdoor Pest Control
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a60
Service Name: Refuse Removal
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a61
Service Name: Snow and Sand Removal
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a62
Service Name: Minor Construction
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a63
Service Name: Real Property Demolition
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a64
Service Name: Conservation Programs
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a65
Service Name: Restoration Programs
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a66
Service Name: Compliance Programs
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a67
Service Name: Pollution Prevention Programs
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a68
Service Name: Fire and Emergency Response Services
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a69
Service Name: Program/Budget
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a70
Service Name: Support Agreement/MOU/MOA Management
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a71
Service Name: Management Accounting
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a72
Service Name: Installation TDA Management
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a73
Service Name: Management Analysis
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a74
Service Name: Contracting
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a75
Service Name: Contracting Administration
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a76
Service Name: Correctional Services
Support performed by customer: not applicable
Non-designated services (see app C): All support except confinement
Designated services (see app C): Confinement
Policy exception (see para 6): not applicable

Table B–1
Base Support Services—Continued

ISR Service: a77
Service Name: Law Enforcement Services
Support performed by customer: not applicable
Non-designated services (see app C): All support except support related to serious incidents and U.S. Army Criminal Investigation Command operations
Designated services (see app C): Support related to serious incidents
Policy exception (see para 6): U.S. Army Criminal Investigation Command operations

ISR Service: a78
Service Name: Physical Security
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a79
Service Name: Administrative and Civil Law
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a80
Service Name: Criminal Law and Discipline
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a81
Service Name: Client Services
Support performed by customer: not applicable
Non-designated services (see app C): All support except claims
Designated services (see app C): not applicable
Policy exception (see para 6): Claims

ISR Service: a82
Service Name: Religious Support
Support performed by customer: not applicable
Non-designated services (see app C): All support except Chaplain military religious support
Designated services (see app C): not applicable
Policy exception (see para 6): Chaplain military religious support

ISR Service: a83
Service Name: Special Staff Work
Support performed by customer: not applicable
Non-designated services (see app C): All support except Chaplain military religious support
Designated services (see app C): not applicable
Policy exception (see para 6): Chaplain military religious support

ISR Service: a84
Service Name: Community Relations
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a85
Service Name: News Media Facilitation
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a86
Service Name: Information Strategies
Support performed by customer: not applicable
Non-designated services (see app C): All support
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

Table B–1
Base Support Services—Continued

ISR Service: a87
Service Name: Command Inspections
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a88
Service Name: Command Investigations
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a89
Service Name: Complaint/Assistance Services
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a90
Service Name: Protocol Services
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a91
Service Name: Installation Management
Support performed by customer: All support
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a92
Service Name: EEO
Support performed by customer: not applicable
Non-designated services (see app C): not applicable
Designated services (see app C): Units should coordinate for this service with the installation with which the unit has a servicing agreement for civilian personnel services. USAR units coordinate with Fort McCoy
Policy exception (see para 6): not applicable

ISR Service: a93
Service Name: EO
Support performed by customer: All support.
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a94
Service Name: Internal Review
Support performed by customer: All support.
Non-designated services (see app C): not applicable
Designated services (see app C): not applicable
Policy exception (see para 6): not applicable

ISR Service: a95
Service Name: Installation Safety and Occupational Health
Support performed by customer: not applicable.
Non-designated services (see app C): All support except safety service for USAR units
Designated services (see app C): Safety service for USAR units
Policy exception (see para 6): not applicable

Appendix C
Designated Base Support Services
The following paragraphs and tables C–1 through C–10 detail authorized providers' areas of responsibility (AORs) for designated base support services.

C–1. Confinement (designated installations)
Table C–1 shows installations with confinement capabilities.

a. Confinement.

(1) *Function.* Confinement.

(2) *HQDA proponent.* Deputy Chief of Staff for Operations and Plans (DCSOPS).

(3) *Supporting references.* AR 190–47.

(4) *Typical support services.* Pre-trial and post-trial confinement for offenses committed under the Uniform Code of Military Justice.

b. Support exceptions.

(1) U.S. Disciplinary Barracks (USDB), Fort Leavenworth, KS, provides confinement support only for individuals sentenced to more than 5 years, and all sentenced officer prisoners. Commanders MUST coordinate transfers to the USDB through DCSOPS (DAMO–ODL).

(2) Installations not having reasonable access to an Army or DOD Corrections Facility can use existing detention cell operations (AR 190–47, para 15–6), or contract pre-trial and limited post-trial confinement services with a local correctional services provider (AR 190–47, para 3–1*i*).

c. AOR. Commanders will use the appropriate facility nearest the installation's geographic location. Installations having access to Army and DOD facilities will use an Army facility unless operational requirements preclude such use.

C–2. Unit movement planning and execution
a. Function. Unit movement planning and execution services.

(1) *HQDA proponent.* Deputy Chief of Staff for Logistics (DALO–TSM).

(2) *Supporting references.* FORSCOM/ARNG Reg 55–1, FORSCOM Reg 55–2.

(3) *Typical support services.* Services include coordinating transportation support, Port Support Activities, Departure/Arrival Airfield Control Group, Unit Movement Data submissions/Transportation Coordinator Automated Command and Control Information System support, and assistance obtaining blocking, bracing, packing, crating, and tie-down materials (units fund the actual cost of materials).

b. Area of responsibility. Table C–2 provides installation taskings by installation, State, and county. These taskings basically support the concept that the closest installation having the capability provides the service, but somewhat modifies taskings to distribute the workload. Specific installations have designated areas to allow for appropriate planning and resourcing and for ease of identification by the units.

c. Installation budget. Installations will budget for these services and provide them on a non-reimbursable basis in accordance with the Army Reimbursable Policy. However, units must plan support requirements in sufficient detail and with acceptable lead times so the installations can support the requirements. Under normal exercise and training conditions, units may incur incremental costs such as overtime if it is a result of improper planning by the unit. Since most of the services are non-reimbursable, units will not change the support provider without the consent of the tasked installation and FORSCOM, since the change may require transfer of resources.

C–3. Law enforcement services relating to serious incident requirements
a. Function. Law enforcement services.

(1) *HQDA proponent.* Deputy Chief of Staff for Operations and Plans.

(2) *Supporting references.* AR 190–9, AR 190–40, AR 600–62, AR 630–10.

(3) *Typical support services.* Serious Incident Reports (SIRs), Personnel Control Facilities (PCFs), Regional Correctional Facilities (RCF), and Absent without Leave and Deserter Apprehension Program support for Provost Marshal operations.

b. AOR. Table C–3 shows installations' AOR.

(1) The U.S. Army Deserter Information Point maintains operational control out of Fort Benjamin Harrison.

(2) Fort Sill and Fort Knox are the installations to process deserters and soldiers incarcerated by civilian and military correctional institutions, as directed by DCSOPS (DAMO–ODL).

(3) All installation commanders and their provost marshals have SIR responsibilities outlined in AR 190–40 and as directed by DCSOPS (DAMO–ODL). In instances where a reportable serious incident occurs, and an Army installation or activity lacks the technical system to transmit a SIR, installations listed in table C–3 will assist in gathering information for the SIR and transmit the SIR to DCSOPS (DAMO–ODL). When an installation listed in table C–3 identifies that a closer installation can accomplish the SIR requirement, the two installation provost marshals will coordinate and resolve which installation will complete the SIR.

C–4. Explosive ordnance disposal (EOD)
The Ordnance Battalions (EOD) and the U.S. Army, Pacific (USARPAC), EOD Control Team accomplish this support activity. The EOD battalions operate under FORSCOM (52nd Ordnance Group (EOD)) command and control with several companies (EOD) strategically located within each control area. The USARPAC EOD Control Team operates under HQ USARPAC. Table C–4 shows areas of responsibility. Installations and MACOMs do not have a direct area support EOD responsibility.

a. EOD.

(1) *Function.* Explosive ordnance disposal.

(2) *HQDA proponent.* Deputy Chief of Staff for Logistics (DCSLOG).

(3) *Supporting references.* AR 1–4, AR 75–14, AR 75–15.

(4) *Typical support services.*

(a) EOD support for Active Army, Army Reserves, National Guard, State, and local authorities.

(b) EOD support to the Secret Service for protection of the President and Vice President, and to the FBI in dealing with improvised explosive and nuclear devices.

b. AOR. Table C–4 shows EOD battalion AORs.

C–5. Safety services for USAR (designated USAR regional support commands and installations as appropriate)
a. Function. Safety services.

(1) *HQDA proponent.* U.S. Army Safety Center.

(2) *Supporting references.* AR 15–22, AR 55–203, AR 385 Series, DOD Regulation 4500.9.

(3) *Typical support services.* Assistance in all aspects of safety programs.

b. USAR. Table C–5 lists designated RSCs, U.S. Army Reserve Command (ARCOM), and installations.

C–6. Civilian personnel services support for Civilian Personnel Advisory Centers (CPAC) (designated regional operations centers)
a. Function. Regional personnel support services for CPACs.

(1) *HQDA proponent.* Assistant Secretary of the Army for Manpower and Reserve Affairs (ASA(M&RA)).

(2) *Supporting references.* AR 690 series.

(3) *Typical support services of Civilian Personnel Operations Centers (CPOC).* Classify positions, process personnel actions, maintain official personnel folders, announce job vacancies, rate/rank/applications, administer regional training programs, manage automated systems. A CPOC services several Civilian Personnel Advisory Centers (CPAC) within a particular region.

(4) *Typical support services of Civilian Personnel Advisory Centers.* Advice and assistance to managers, labor relations, employee relations, advisory services for employee benefits, recruitment strategies, position management.

b. AOR. Table C–6 lists CPOC regions. Area support customers obtain their civilian support services from the CPOC that has an approved servicing agreement with that customer as prescribed by CPR 690–254.

c. Exceptions.

(1) *U.S. Army Reserve Command.*

(a) Effective 1 September 1998, the North Central CPOC will

provide typical support services of CPOC as indicated in *a*(3) above.

(b) Fort McCoy will provide typical support services of CPAC as indicated in *a*(4) above.

(2) *Civilian Intelligence Personnel Management System (CIPMS).*

(a) The Army National Capitol Region will provide typical support services of CPOC as indicated in *a*(3) above.

(b) The Fort Belvoir CPAC will provide typical support services of CPAC as indicated in *a*(4) above.

C–7. Quality assurance specialist ammunition surveillance (designated installations)

Quality assurance specialist ammunition surveillance (QASAS) will provide ammunition surveillance as specified in Supply Bulletin (SB) 742–1 and MACOM and major subordinate command (MSC) publications during peacetime and mobilization. Use support agreements to document specific support provided. MACOMs should recommend to the HQDA proponent transfers/revisions to QASAS functional responsibilities in table C–7 as needed to accommodate future Army restructuring.

a. Function. Ammunition surveillance.

(1) *HQDA proponent.* DCSLOG/U.S. Army Defense Ammunition Center (DAC).

(2) *Supporting references.* AR 700–13, SB 742–1.

(3) *Typical support services.*

(a) Basic load inspections at intervals not to exceed 12–15 months (SB 742–1, chap 9).

(b) Technical support at intervals not to exceed 12–15 months or upon request of supported installation, in the following areas:

1. Explosive safety, quantity distance, and licensing procedures.

2. Ammunition storage.

3. Ammunition transportation.

4. Ammunition malfunctions.

5. Ammunition suspensions and restrictions.

6. Propellant stabilizer levels.

7. Environmental compliance of ammunition operations.

(c) Review of standard operating procedures (SOPs) and local regulations pertaining to ammunition operations.

(d) Mobilization assistance.

(e) Inspection of (or approval of inspection procedures) ammunition required due to length of time on hand or special circumstances.

(f) Review of construction plans involving ammunition facilities or other facilities impacting ammunition facilities due to proximity.

(g) Technical support for accidents/incidents involving ammunition and explosives.

b. AOR. Listed at table C–7 are installation and MACOM responsibilities for providing ammunition surveillance support to state ARNG, Reserve Officer Training Corps (ROTC), U.S. Army Reserve, and installations within their geographic area with an ammunition mission and without assigned QASAS.

C–8. Aircraft recovery and maintenance support (designated support activities)

Table C–8 shows activities designated to provide aircraft recovery services in CONUS.

a. Function. Aircraft recovery services.

(1) *HQDA proponent.* DCSLOG (DALO–SMV).

(2) *Supporting references.* AR 710–2 AR 750–1,FM 1–500

(3) *Typical support services.* Aircraft repair and aircraft recovery.

b. Reimbursement. The owning unit/activity is responsible for reimbursing the provider for repair and recovery of aircraft support at incremental costs in accordance with the ARP.

C–9. Training devices

a. Function. Training support centers.

(1) *HQDA proponent.* HQ, TRADOC (ATIC–DMF)

(2) *Supporting references.* AR 25–1, AR 350–38

(2) *Typical support services.*

(a) Devices, simulators, and simulations.

(b) Training aids and exhibits.

(c) MILES.

(d) Device fabrication.

b. Area of responsibility. Table C–9 shows installations' support responsibilities.

C–10. Center level Information Management Area support (Designated USAR Regional Support Commands and U.S. Army Reserve Command as appropriate)

a. Function. IMA support to tenant units of Reserve Center Complexes (RCCs) owned/managed by a designated RSC or ARCOM and to USAR units located in RSC geographical regions but not occupying space at an RCC.

(1) *HQDA proponent.* None. Unique to U.S. Army Reserve Command Force Structure.

(2) *Supporting references.* AR 25–1, U.S. Army Reserve Center (USARC) Regulation 25–1, USARC Pamphlet 25–1.

(3) *Typical support services.*

(a) Telecommunications support. Support provided includes local and long distance services, long haul dedicated service, use of non-tactical radios, use of center owned facsimile machines, calling card services, Internet access, frequency management, Communications Security (COMSEC) support and other telecommunications support services. Services are normally provided on a non-reimbursable basis.

(b) Records management support. Support provided includes the following: mail and distribution services; personal mail services for newly assigned personnel; records management training; and records holding support. Some of these services may be provided on a reimbursable basis.

(c) Publishing and printing support. Support provided includes non-reimbursable copying services at the respective center. Other related services may be provided on a reimbursable basis.

(d) Automation support. Non-RSC/ARCOM units obtain their automation support from their higher headquarters. Inventory responsibilities for IMA automatic data processing equipment (ADPE), other than that provided by the host RSC, is the responsibility of the individual tenant unit. Support and maintenance requirements for automation equipment owned by individual tenant units is the responsibility of the owner. The host RSC and ARCOM may offer technical support to tenant units under MOAs.

b. AOR. The USAR Regional Support Commands and the 65th ARCOM have been assigned the responsibility for this designated support as identified at table C–10. USAR units located at an Army installation receive Director of Information Management (DOIM) type support (as defined in AR 25–1 and DA Pam 25–1–1) from the installation.

Table C–1
Army and DOD facilities

Installation	MACOM or Service	Confinement capability
ARMY		
Fort Knox	TRADOC	Male pre-trial and post-trial with sentences up to 5 years.
Fort Lewis	FORSCOM	Male/female pre- and post-trial with sentences up to 5 years
Fort Richardson	USARPAC	Male/Female pre- and post-trial with sentences up to 12 months.
Fort Sill	TRADOC	Male/Female pre- and post-trial with sentences up to 5 years.
DOD		
Camp Lejeune, NC	USMC	Male pre-trial, and post-trial with sentences up to 5 years.
Camp Pendleton, CA	USMC	Male pre-trial, and post-trial with sentences up to 5 years.
Charleston, SC	USN	Male pre-trial, and post-trial with sentences up to 5 years.
Miramar , CA	USN	Male/Female pre- and post-trial with sentences up to 5 years.
Norfolk, VA	USN	Male/Female pre- and post-trial with sentences up to 5 years.
Quantico, VA	USMC	Male/Female pre- and post-trial with sentences up to 5 years.

Table C–2
Unit movement planning responsibilities

Supporting activities	MACOM	Area of responsibility
Devens RFTA	FORSCOM	**CT:** All counties **ME:** All counties **MA:** All counties **NH:** All counties **RI:** All counties **VT:** All counties
Fort Belvoir, VA	MDW	**VA:** Arlington, Fairfax, Culpeper, Fauquier, Greene, King George, Lancaster, Madison, Northumberland, Orange, Page, Prince, William, Rappahannock, Richmond, Rockingham, Shenandoah, Spotsylvania, Stafford, Warren, Westmoreland **WV:** Grant, Hardy, Pendleton.
Fort Benning, GA	TRADOC	**AL:** Bullock, Chambers, Macon, Coosa, Elmore, Lee, Russell, Tallapoosa **FL:** Bay, Calhoun, Columbia, Dixie, Escambia, Franklin, Gadsden, Gilchrist, Gulf, Hamilton, Holmes, Jackson, Jefferson, Lafayette, Leon, Liberty, Madison, Okaloosa, Santa Rosa, Suwanee, Taylor, Walton, Wakulla, Washington **GA:** Baker, Ben Hill, Berrien, Bibb, Bleckley, Brooks, Calhoun, Chattahoochee, Clay, Clinch, Colquitt, Cook, Crawford, Crisp, Decatur, Dodge Dooley, Dougherty, Earley, Echols, Grady, Harris, Houston, Irwin, Jones, Lamar, Lanier, Lee, Lowndes, Macon, Marion, Meriwether, Miller, Mitchell, Monroe, Muscogee, Peach, Pike, Pulaski, Quitman, Randolph, Schley, Seminole, Stewart, Sumter, Talbot, Taylor, Terrell, Thomas, Tift, Troup, Turner, Twiggs, Upson, Webster, Wilcox, Worth
Fort Bliss, TX	TRADOC	**NM:** All counties **TX:** Brewster, Culberson, El Paso, Hudspeth, Jeff Davis, Loving, Pecos, Presidio, Reeves Terrell, Ward, Winkler
Fort Bragg, NC	FORSCOM	**NC:** All counties
Fort Campbell, KY	FORSCOM	**TN:** All counties **KY:** All counties west of and including Breckenridge, Butler, Logan, Ohio, Simpson
Fort Carson, CO	FORSCOM	**CO:** All counties **ID:** All counties **MT:** All counties **UT:** All counties **WY:** All counties
Fort Dix, NJ	FORSCOM	**NJ:** All counties **NY:** Bronx, Columbia, Delaware, Dutches, Greene, Kings, Nassau, New York City, Orange, Putnam, Queens, Richmond, Rockland, Norolk, Sullivan, Ulster, Westchester **PA:** All counties
Fort Drum, NY	FORSCOM	**NY:** All counties except those listed under Fort Dix.
Fort Gordon, GA	TRADOC	**SC:** Abbeville, Aiken, Allendale, Anderson, Barnwell, Edgefield, Greenville, Greenwood, Hampton, Laurens, McCormick, Oconee, Pickens, Saluda, Spartanburg **GA:** Banks, Baldwin, Burke, Clarke, Columbia, Elbert, Emanuel, Franklin, Glascock, Green, Hancock, Hart, Jackson, Jefferson, Jenkins, Johnson, Laurens, Lincoln, Madison, McDuffie, Morgan, Oconee, Oglethorpe, Putnam, Richmond, Screven, Stephens, Taliaferro, Warren, Washington, Wilkes, Wilkinson

Table C–2
Unit movement planning responsibilities—Continued

Supporting activities	MACOM	Area of responsibility
Fort Hood, TX	FORSCOM	**TX:** All counties east of and not including Pecos, Ward, Winkler; northern half of Terrell County; counties north of and not including Austin, Bastrop, Blanco, Chambers, Edwards, Fayette, Gillespie, Harris, Jefferson, Kerr, Lee, Travis, Val Verde, Wall, Orange County (excluding Beaumont area)
Fort Huachuca, AZ	TRADOC	**AZ:** All counties
Fort Irwin, CA	FORSCOM	**NV:** Clark **CA:** Imperial, Inyo, Riverside, San Bernardino San Diego
Fort Jackson, SC	TRADOC	**SC:** Bamberg, Berkeley, Calhoun, Charleston, Cherokee, Chester, Chesterfield, Clarendon, Colleton, Darlington, Dillon, Dorchester, Fairfield, Florence, Georgetown, Horry, Kershaw, Lancaster, Lee, Lexington, Marion, Marlboro, Newberry, Orangeburg, Richland, Sumter, Union, Williamsburg, York
Fort Knox, KY	TRADOC	**KY:** All counties east of and including Allen, Edmonson, Grayson, Hardin, Meade, Warren **OH:** All counties **IL:** Champaign, Christian, Clark, Coles, Crawford, Cumberland, DeWitt, Douglas, Edgar, Edwards, Effingham, Ford, Fulton, Iroquois, Jasper, Lawrence, Logan, Macon, Mason, McLean, Menard, Moultrie, Piatt, Richland Shelby, Tazewell, Vermillion, Wabash **IN:** All counties except Elkhart, Lake, La Porte, Porter, St Joseph, La Grange
Fort Lee, VA	TRADOC	**VA:** All counties except Accomack, Arlington, Chesapeake, Culpeper, Fairfax, Fauquier, Gloucester, Greene, Isle of Wight, James City, King George, Lancaster, Madison, Mathews, Middlesex, Northhampton, Newport News, Northumberland, Orange, Page, Portsmouth, Prince William, Rappahannock, Richmond, Rockingham, Shenandoah, Spotsylvania, Stafford, Suffolk, Virginia Beach, Warren, Westmoreland, York
Fort Leonard Wood, MO	TRADOC	**MO:** All counties **IL:** Adams, Alexander, Bond, Brown, Calhoun Cass, Clay, Clinton, Fayette, Hancock, Hardin, Franklin, Gallatin, Green, Hamilton, Jackson, Jefferson, Jersey, Johnson, Macoupin, Madison, Marion, Massac, McDonough, Monroe, Montgomery, Morgan, Perry, Pike, Pope, Pulaski, Randolph, Saline, Sangamon, Schuyler, Scott, St. Clair, Union, Wayne, Washington, White, Williamson
Fort Lewis, WA	FORSCOM	**OR:** All counties **WA:** All counties **CA:** All counties except Imperial, Inyo, Riverside, San Bernandino, San Diego **NV:** All counties except Clark
Fort McClellan, AL	TRADOC	**AL:** Bibb, Blout, Calhoun, Cherokee, Clay, Cleburne, Colbert, Coosa, Cullman, DeKalb, Etowah, Fayette, Franklin, Jackson, Jefferson, Lamar, Lauderdale, Lawrence, Limestone, Madison, Marion, Marshall, Morgan, Pickens, Randolph, Shelby, St Clair, Sumter, Talladega, Tuscaloosa, Walker, Winston **MS:** counties north of and including Attala, Holmes, Humphreys, Issaquena Noxubee, Sharkey, Winston
Fort McCoy, WI	USARC	**IA:** All counties **MI:** All counties **MN:** All counties **WI:** All counties **IL:** counties north of and including Henderson, Kankakee, Knox, Livingston, Peoria, Warren, Woodford **IN:** Elkhart, Lake, LaPorte, Porter, St Joseph, LaGrange **ND:** All counties
Fort McPherson, GA	FORSCOM	**GA:** Barrow, Bartow, Butts, Carrol, Catoosa, Chattoga, Cherokee, Clayton, Cobb, Coweta, Dade, Dawson, DeKalb, Douglas, Fannin, Fayette, Floyd, Forsyth, Fulton, Gilmer, Gordon, Gwinnett, Habersham, Hall, Haralson, Heard, Henry, Jasper, Lumpkin, Murray, Paulding, Pickens, Polk, Raburn, Rockdale, Spaulding, Towns, Union, Walker, Walton, White, Whitfield **Puerto Rico:** All **Virgin Islands:** All
Fort Meade, MD	MDW	**MD:** All counties **District of Columbia** **DE:** All counties **WV:** All counties except Grant, Hardy, Pendleton **VA:** Accomack, Clarke, Frederick, Loudoun, Northampton
Fort Polk, LA	FORSCOM	**LA:** All parishes **TX:** Chambers, Jefferson, Orange (Beaumont area)

AR 5–9 • 16 October 1998

Table C–2
Unit movement planning responsibilities—Continued

Supporting activities	MACOM	Area of responsibility
Fort Riley, KS	FORSCOM	**KS:** All counties **NE:** All counties **SD:** All counties
Fort Rucker, AL	TRADOC	**AL:** Autauga, Baldwin, Barbour, Bulter, Chilton, Choctaw, Clarke, Coffee, Conecuh, Covington, Crenshaw, Dale, Dallas, Elmore, Escambia, Geneva, Greene, Hale, Henry, Houston, Lee, Lowndes, Macon, Marengo, Mobile, Monroe, Montgomery, Perry, Pike, Russell, Washington, Wilcox **MS:** counties south of and excluding Attala, Holmes, Humphreys, Issaquena Noxubee, Sharkey, Winston
Fort Sam Houston, TX	MEDCOM	**TX:** counties south of and including Austin, Bastrop, Blanco, Chambers, Edwards, Fayette, Gillespie, Harris, Jefferson, Kerr, Lee, Travis, Val Verde; southern half of Terrell County
Fort Sill, OK	TRADOC	**AR:** All counties **OK:** All counties
Fort Stewart, GA	FORSCOM	**FL:** All counties except Bay, Calhoun, Columbia, Dixie, Escambia, Franklin, Gadsden, Gilchrist, Gulf, Hamilton, Holmes, Jackson, Jefferson, Lafayette, Leon, Liberty, Madison, Okaloosa, Santa Rosa, Suwanee, Taylor, Walton, Wakulla, Washington **GA:** Appling, Atkinson, Bacon, Brantley, Bryan, Bullock, Camden, Candler, Charlton, Chatham, Coffee, Effingham, Evans, Glynn, Jeff Davis, Liberty, Long, McIntosh, Montgomery, Pierce, Tattnall, Telfair, Toombs, Treutlen, Ware, Wayne, Wheeler

Table C–3
SIR AOR

Installation areas	Serious incident additional reporting areas
Fort Drum	**NY, VT, MA, NH**
Fort Dix	**RI, CT**
Fort McCoy	**MI, IL** (Boone, Buruau, Carroll, Cook, Dekalb, Du Page, Grundy, Henderson, Henry, Jo Daviess, Kane, Kankakee, Kendall, Knox, La Salle, Lake, Lee, Livingsoton, Marshall, Mchenry, Mercer, Ogle, Peoria, Putnam, Rock Island, Stark, Stephenson, Warren, Whiteside, Will, Winnegago, and Woodford Counties only) **IN** (Elkhart, La Porte, Lake, Porter, and St Joseph Counties only)
Fort Leonard Wood	**IL** (All counties except those assigned to Fort McCoy
Fort Knox	**IN** (All counties except those assigned to Fort McCoy
Fort Campbell	**AL** (All counties except those assigned to Fort Benning)
Fort Rucker	**MS**
Fort Benning	**AL** (Bulloc, Chambers, Coosa, Elmore, Lee, Macon, Montgomery, Russell, and Tallapossa Counties only)
Fort Irwin	**CA** (Imperial, Inyo, Riverside, San Bernadino, and San Diego counties only) **NV** (Clark County only)
Fort Lewis	**NV** (All counties except those assigned to Fort Irwin) **CA** (All counties except those assigned to Fort Irwin)

Table C–4
EOD battalion AORs

Battalion (EOD)	Area of responsibility
763rd Ordnance Battalion (EOD), Fort Dix, NJ	CT, DC, DE, MA, MD, ME, NH, NJ, NY, OH, PA, RI VA, VT, WV
79TH Ordnance Battalion (EOD), Fort Sam Houston, TX	AR, IL, IO, LA, KS, MN, MO, MS, NE, ND, NM, OK, SD, TX, WI
184TH Ordnance Battalion (EOD), Fort Gillem, GA	AL, FL, GA, IN, KY, MI, NC, PR, SC, TN, VI
3RD Ordnance Battalion (EOD), Fort Lewis,	AZ, CA, CO, ID, MT, NV, OR, WA, WY, UT
USARPAC EOD Control Team	AK, HI

Table C–5
Safety services for USAR

Regional support provider	Area of responsibility
94TH RSC	ME, NH, VT, MA, RI, CT
77TH RSC	NY, NJ
99TH RSC	PA, WV, VA, MD, DE, NCR
88TH RSC	MN, WI, MI, IL, IN, OH
81ST RSC	FL, GA, AL, MS, TN, KY, NC, SC
89TH RSC	KS, NE, IA, MO
90TH RSC	TX, NM, OK, AR, LA
96TH RSC	MT, WY, UT, CO, ND, SD
63RD RSC	CA, NV, AZ
70TH RSC	WA, OR, ID
65TH ARCOM	PR, VI
SCHOFIELD BARRACKS	HI, GUAM, JOHNSTON ISLAND
FT RICHARDSON	AK
FT CLAYTON	PANAMA

Table C–6
CPOC regions

CPOC	Area of responsibility
Pacific (USARPAC), Fort Richardson, AK	Alaska, Hawaii, Guam, Johnston Islands, Japan
West (FORSCOM), To be determined (full operating capablity (FOC) – 9/99)	WA, OR, CA, ID, NV, AZ, NM, UT, MT, WY, ND, SD
Southwest (FORSCOM), Fort Riley, KS (FOC – 9/97)	CO, NE, KS, OK, TX
North Central (USACE) Rock Island Arsenal, IL (FOC – 9/98)	MN, WI, MI, IA, IL, IN, OH, WV, Western PA (Pittsburgh and points west
South Central (U.S. Army Material Command, Redstone Arsenal, AL (FOC – 1997)	KY, TN, MO, AR, LA, MS AL (North, east, and west of Redstone Arsenal)
Northeast (AMC), Aberdeen Proving Ground, MD (FOC–9/97)	MD (Less area covered by National Capital Region (NCR)), Northern VA, Eastern PA (east of Pittsburgh), NJ, DE, NY, VT, NH, MA, CT, RI, ME
Army National Capital Region, Fort Belvoir	NCR, Northern VA (north of Fort Lee)
Southeast (TRADOC), Fort Benning, GA	FL, AL (Everything south of Redstone Arsenal), GA, SC, NC, Southern VA (Fort Lee and everything east, west, and south of Fort Lee)

Table C–6
CPOC regions—Continued

CPOC	Area of responsibility
Seckenheim, Germany	U.S. Army, Europe (USAREUR)
Taegu, Korea	Korea

Table C–7
Ammunition surveillance responsibilities

Installation	Supported states	Supported installations
Fort Bragg	NC	
Fort Campbell	TN	
Fort Carson	CO, MT, ND, SD, WY, UT	Camps Gurnsey and Williams
Fort Drum	CT, ME, MA, NH, NY, RI, VT	Camp Edwards, USMA
Fort Dix	NJ, PA	Forts Indiantown Gap, Monmouth, Devens Reserve Forces Training Area
Fort Hood	TX (except Fort Bliss)	Camp Bullis
Fort Hunter-Liggett	CA, NV	Camp Roberts
Fort Lewis	ID, OR, WA	Gowan Field
Fort Pickett	VA less NCR	Forts Eustis, Lee, Monroe, Storey
Fort Polk	LA, MS	Camp Shelby
Fort Riley	IA, KS, MN, NB, WI	Fort Leavenworth and Fort McCoy, Camp Ripley
Fort Stewart	FL, PR, U.S. Virgin Islands	Fort Buchanan, Camps Santiago and Blanding
Bluegrass AD	KY	
Letterkenny AD	WV	Forts Detrick, Ritchie, and Carlisle Barracks
Mcalester AAP	OK, AR	Forts Sill, Chafee and Camp Robinson
Fort A.P. Hill	DE, DC, MD, NCR	Forts Myers, Belvoir, McNair, Meade
Camp Navajo	AZ, NM	
Camp Stanley		Fort Sam Houston
Fort Benning	GA	Forts Gillem, Rucker, and McPherson
Fort Jackson	SC	Fort Gordon
Fort Knox	IN, MI, OH	Fort Ben Harrison
Fort Leonard Wood	MO, IL	
Fort McClellan	AL	
Fort Richardson	AK	
Schofield Barracks	Guam, HI, Am. Samoa, Marshall Is, Mariana Is	

Table C–8
Aircraft recovery responsibilities

Installation	Area of responsibility
Fort Rucker, AL	FL,GA, SC, TN, AL, MS
Fort Bragg, NC	NC
Fort Bliss, TX	NM, TX counties west of Crane, Crockett, Ector, ValVerde
Fort Hood, TX	LA, OK, AR, TX counties east of Pecos, Terrell, Ward, Winkler
Fort Campbell, KY	KY, OH, IN, IL, WI, MI
Fort Eustis, VA	VA
Fort Riley, KS	KS, MO, NB, IA, MN
Fort Carson, CO	CO, UT, ID, WY, MT, ND, SD
Fort Lewis, WA	WA, OR
CA AVCRAD	CA, NV
CT AVCRAD	CT, NJ, RI, MA, VT, NH, ME
Army Avn Spt Fac	PA, WV, MD, DE, Annville PA
Army Avn Spt Fac	AZ, Phoenix, AZ
Fort Drum, NY	NY

Table C–9
Training support center responsibilities

Installation: Fort Benning, GA (TRADOC)
AOR: Florida: Columbia, Dixie, Gadsden, Hamilton, Jefferson, Lafayette, Leon, Madison, Suwannee, Taylor, Wakulla.
Georgia: Baker, Ben Hill, Bibb, Bleckley, Berrien, Brooks, Calhoun, Chattahoochee, Clay, Clinch, Colquitt, Cook, Crawford, Crisp, Decatur, Dodge, Dooley, Dougherty, Earle, Echols, Grady, Harris, Houston, Irwin, Jones, Lamarr, Lanier, Lee, Lowndes, Macon, Marion, Meriwether, Miller, Mitchell, Monroe, Muscogee.

Installation: Fort Bliss, TX (TRADOC)
AOR: Texas: All counties.
New Mexico: All counties.

Installation: Fort Bragg, NC (FORSCOM)
AOR: North Carolina: All counties.
Virginia: Gloucester, Greenville, Isle of Wight, James City, Matthews, Surrey, Sussex, Southhampton, York, and independent cities of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, and Virginia Beach.

Installation: Kentucky: Fort Campbell, KY (FORSCOM)
AOR: All counties west of Allen, Edmonson, Hardin, Hardy, Meade, and Warren.
Tennessee: All counties.

Installation: Fort Dix, NJ (FORSCOM)
AOR: Connecticut: All counties.
Maine: All counties.
Massachusetts: All counties.
New Hampshire: All counties.
New Jersey: All counties.
New York: Counties of Albany, Columbia, Delaware, Dutchess, Green, Orange, Putnam, Rennsselear, Rockland, Schoharie, Sullivan, Ulster, and Westchester.
Pennsylvania: All counties.
Rhode Island: All counties.
Vermont: All counties.

Installation: Fort Drum, NY (FORSCOM)
AOR: New York: All counties north and west of Albany, Delaware, Rensselar, Schoharie.

Table C–9
Training support center responsibilities—Continued

Installation: Fort George G. Meade, MD (MDW)
AOR: Delaware: All counties.
Maryland: All counties.
West Virginia: All Counties.
Virginia: All counties north of Albemarle, Augusta, Caroline, Highland, King George, Louisa, Moreland, Northumberland plus the counties of Accomack, Northampton.

Installation: Fort Hood, TX (FORSCOM)
AOR: Texas: Central Texas bounded on the north by Bailey, Cottle, Floyld, Foard, Hale, Lamb, Motley, Wichita, Wilbarger, on the east by Cass, Harrison, Jasper, Lamarr, Liberty, Marion, Panola, San Augustine, Shelby, on the south by Austin, Bastrop, Blanco, Edwards, Fayette, Gillespe, Harris, Kerr, Lee, Travis, Val Verde, Waller, and on the west by Pecos, Terrell, Ward, Winkler.

Installation: Fort Jackson, SC (TRADOC)
AOR: South Carolina: All counties.

Installation: Fort Huachuca, AZ (TRADOC)
AOR: Arizona: All counties.

Installation: Fort Knox, KY (TRADOC)
AOR: Kentucky: All counties east of Breckenridge, Butler, Grayson, Logan, and Simpson.
Indiana: All counties.
Ohio: All counties.

Installation: Fort Lee, VA (TRADOC)
AOR: Virginia: All counties south of Caroline, Essex, Greene, Orange, Midlesex, Rockingham, Spotsylvania. All counties west of Southhampton, Surrey, York.

Installation: Fort Leonard Wood, MO (TRADOC)
AOR: Illinois: All counties south of Clark, Cumberland, Jersey, Macoupin, Montgomery, Shelby.
Missouri: All counties.

Table C–9
Training support center responsibilities—Continued

Installation: Fort Lewis, WA (FORSCOM)
AOR: Oregon: All counties.
Washington: All counties.
Idaho: All counties.
Montana: All counties.
California: All counties.
Nevada: All counties.

Installation: Fort McClellan, AL (TRADOC)
AOR: Alabama: All counties north of Chambers, Chilton, Coosa, Greene, Hale, Perry, Sumter, Tallapoosa.
Mississippi: All counties north of Kemper, Leake, Madison, Neshoba, Warren, Yazoo.

Installation: Fort McCoy, WI (FORSCOM)
AOR: Wisconsin: All counties.
Iowa: All counties.
Michigan: All counties.
Minnesota: All counties.
North Dakota: All counties.
Illinois: All counties north of Bond, Crawford, Effingham, Fayette, Jasper, Madison.

Installation: Fort Mcpherson, GA (FORSCOM)
AOR: Georgia: All counties north of Bleckley, Bryan, Dodge, Effingham, Evans, Jones, Lamarr, Meriwether, Monroe, Montgomery, Pike, Tattnall, Telfair, Troup, Toombs, Twiggs, Wheeler.

Installation: Puerto Rico (USARSO)
AOR: Virgin Islands

Installation: Fort Polk, LA (FORSCOM)
AOR: Louisiana: All parishes.
Mississippi: All counties south of Attala, Holmes, Humphreys, Issaquena, Noxubee, Sharkey, and Winston.
Texas: Bowie, Cass, Chambers, Hardin, Harrison, Jasper, Jefferson, Lamarr, Liberty, Marion, Newton, Orange, Panola, Red River, Sabine, San Augustine, Shelby.

Table C–9
Training support center responsibilities—Continued

Installation: Fort Riley, KS (FORSCOM)
AOR: Kansas: All counties.
Nebraska: All counties.
South Dakota: All counties.

Installation: Fort Rucker, AL (TRADOC)
AOR: Alabama: All counties south of Bibb, Gay, Pickens, Randolph, Shelby, Talladega, Tuscaloosa.
Florida: All counties west of Franken, Gadsden, and Liberty.

Installation: Fort Sam Houston, TX (MEDCOM)
AOR: Southern Texas bounded by Terrell county on the west, on the east by Chambers and Liberty, on the north by Burleson, Burnet, Crockett, Grimes, Kimble, Llano, Mason, Milam, Montgomery, Sutton, Washington, Williams.

Installation: Fort Sill, OK (TRADOC)
AOR: Arkansas: All counties
Oklahoma: All counties.
Texas: All counties north of Archer, Baylor, Cochran, Crosby, Dickens, Hockley, King, Knox, and Lubbock.

Installation: Fort Stewart, GA (FORSCOM)
AOR: Florida: All counties east of Columbus, Dixie, Lafayette, Suwanee.
Georgia: All counties south of Emanuel, Jenkins, Johnson, Screven, and all counties east of Ben Hill, Berrien, Clinch, Dodge, Gilchrist, Irwin, Laurens.

Installation: Fort Carson, CO (FORSCOM)
AOR: Wyoming: All counties.
Utah: All counties.
Colorado: All counties.

Table C–10
USAR Center level IMA responsibilities

RSC/ARCOM	Area of responsibility
94th RSC, Fort Devens, MA	ME, VT, NH, MA, CT, RI
77th RSC, Fort Totten, NY	NY, NJ
99th RSC, Oakdale, PA	PA, MD, WV, VA, DE
81st RSC, Birmingham, AL	KY, TN, NC, SC, GA, FL, AL, MS
88th RSC, Fort Ben Harrison, IN	MN, WI, MI, OH, IN, IL
90th RSC, NC Little Rock, AR	AR, LA, OK, TX, NM
89th RSC, Wichita, KS	NE, KS, IA, MO
96th RSC, Fort Douglas, UT	MT, WY, UT, CO, ND, SD
63rd RSC, Los Alamitos, CA	CA, NV, AZ
124th RSC, Fort Lawton, WA	WA, OR, ID
65th ARCOM, San Juan, PR	PR, VI

Appendix D
Management Control Process

D–1. Function
The function covered by this checklist is the administration Army reimbursable policy.

D–2. Purpose
The purpose of this checklist is to assist commanders and managers in evaluating the key management controls outlined below. It is not intended to cover all controls.

D–3. Instructions
Answers must be based on the actual testing of key management

controls (for example, document analysis, direct observation, sampling, simulation, other). Answers that indicate deficiencies must be explained and corrective action indicated in supporting documentation. These key management controls must be formally evaluated at least once every 5 years. Certification that this evaluation has been conducted must be accomplished on DA Form 11–2–R (Management Control Evaluation Certification Statement). DA Form 11–2–R will be locally reproduced on 8 1/2- by 11-inch paper. A copy for reproduction purposes is located at the back of this regulation.

D–4. Test questions

a. Have the customer requirements been documented based on customer input?

b. Does the proposed standard level address and consider customer requirements?

c. Has customer feedback on the proposed standard level been addressed and considered?

d. Are the proposed reimbursements based on allowable costs consistent with the intent of the ARP?

e. In the case of a significant increase in the reimbursement level required for the same level of support, is the customer provided sufficient lead time to program and budget for the increase?

f. In the case of a significant increase to the existing customer support requirements, a new customer, or a new support requirement, is the host installation or support provider provided sufficient lead time to program and budget for the increase?

D–5. Supersession

This checklist does not replace a previous checklist.

D–6. Comments

Help to make this a better tool for evaluating management controls. Submit comments to: Assistant Chief of Staff for Installation Management (DAIM–MD), 600 Army Pentagon, Washington, DC 20310–0600.

Glossary

Section I
Abbreviations

AC
Active Component

ACES
Army Continuing Education System

ACSIM
Assistant Chief of Staff for Installation Management

ADPE
automatic data processing equipment

AFH
Army family housing

AGR
Active Guard Reserve

AMC
Army Material Command

AMOPES
Army Mobilization and Operations Planning and Execution System

AOAP
Army Oil Analysis Program

AOR
area of responsibility

AR
Army regulation

ARCOM
U.S. Army Reserve Command

ARNG
Army National Guard

ARNGUS
Army National Guard of the U.S.

ARP
Army reimbursable policy

ASA(FM)
Assistant Secretary of the Army (Financial Management)

ASA(IL&E)
Assistant Secretary of the Army (Installations, Logistics and Environment)

ASA(M&RA)
Assistant Secretary of the Army for Manpower and Reserve Affairs

BASOPS
Base Operations

BRAC
Base Realignment and Closure

CASU
Cooperative Administrative Support Unit

CIF
Central Issue Facility

CIPMS
Civilian Intelligence Personnel Management System

COMSEC
Communications Security

CONUS
Continental United States

CPAC
Civilian Personnel Advisory Center.

CPOC
Civilian Personnel Operations Center

DA Pam
Department of the Army pamphlet

DAC
Defense Ammunition Center

DCSLOG
Deputy Chief of Staff for Logistics

DCSOPS
Deputy Chief of Staff for Operations and Plans

DOD
Department of Defense

DODI
Department of Defense Instruction

DOIM
Director of Information Management

EEO
equal employment opportunity

EO
equal opportunity

EOD
explosive ordnance disposal

FOC
full operating capability

FORMDEPS
FORSCOM Mobilization and Deployment Planning System

FORSCOM
Forces Command

GCCS
Global Command and Control System

HQDA
Headquarters, Department of the Army

IDN
initial distribution number

IMA
Information Management Area

ISR
Installation Status Report

IT
Information Technology

MACOM
major Army command

MOA
Memorandum of Agreement

MOU
Memorandum of Understanding

MSC
major subordinate command

MTMC
Military Traffic Management Command

MWR
Morale, Welfare and Recreation

NAIC
nuclear weapon accident and incident control

NAF
non-appropriated fund

NCR
National Capital Region

OIC
officer-in-charge

PCF
personnel control facility

PPBES
planning, programming, budgeting, and executing system

PPCIG
Personal Property Consignment and Instruction Guide

QASAS
Quality Assurance Specialist Ammunition Surveillance

RC
Reserve Component

RCC
Reserve Center Complex

RCE
Regional Coordinating Element

RCF
regional correctional facility

RDTE
research, development, test, and evaluation

ROTC
Reserve Officers Training Corps

RSC
Regional Support Command

SB
supply bulletin

SIR
Serious Incident Report

TAIR
Total Army Involvement in Recruiting

TASS
Total Army School System

TBD
to be determined

TDA
Table of Distribution and Allowances

TISA
Troop Issue Subsistence Activity

TMOPES
TRADOC Mobilization and Operations Planning and Execution System

TRADOC
U.S. Army Training and Doctrine Command

USACE
U.S. Army Corps of Engineers

USAR
United States Army Reserve

USARC
U.S. Army Reserve Center

USAREC
U.S. Army Recruiting Command

USAREUR
U.S. Army, Europe

USARPAC
U.S. Army, Pacific

USDB
U.S. Disciplinary Barracks

USMEPCOM
U.S. Military Entrance Processing Command

USPFO
United States Property and Fiscal Officer

Section II
Terms

Area support customer/AR 5–9 customer/off-post customer
Terms used interchangeably. For the purposes of AR 5–9 (area support) policy, an area support customer/AR 5–9 customer/off-post customer is defined as an Army (Active or Reserve Component) organizational element or individual with no organic capability for a given base support service requirement, is not considered an installation tenant or part of a tenant activity, and must depend on an

Army installation or designated USAR Regional Support Command for support.

Area of responsibility
Assigned geographic area for which an Army installation or USAR Regional Support Command has responsibility for providing designated base support services to Army customers.

Base support services
Refers to support services involved with operating and maintaining Army installations and supporting tenants and off-post customers (area support). For the purposes of this regulation, Appendix B lists such support. The Army Support Agreement Management Handbook provides detailed definitions of base support services (www.hqda.army.mil/acsim).

Cooperative administrative support unit
A Government office under the auspices of the President's Council on Management Improvement that provides quality and cost effective administrative services to other governmental agencies. It operates under the authority of the "Economy Act" and promotes increased efficiency and effectiveness through appropriate sharing of administrative services within a Federal community.

Economy Act
Since 1932, the Economy Act, codified at section 1535(a), title 31, of the U.S. Code, allowed for a Federal agency to "place orders with any other agency for supplies or services that the servicing agency may be in a position or equipped to supply, render, or obtain by contract if it is determined by the head of the requesting agency, or designee, that it is in the Government's interest to do so."

Final operational capability
A lead MACOM is responsible for standing up and managing a CPOC until six months after it has achieved the FOC milestone. At that time responsibility and operational control transfers to the ASA(M&RA) chain of command.

Functional capability
A host installation has functional capability if it is currently providing the support service to its own activities, tenant activities, and/or other off-post customers.

Incremental cost
The cost of resources consumed by an individual activity that would not have been consumed if the individual activity were not performed. A cost identified with a single cost object.

Indirect cost
The cost of resources, including overhead, that support more than one cost object (that is, not consumed by a single cost object).

Intraservice
Action on the part of an Army activity to provide base support services to another Army activity.

Information technology planning
Includes strategic planning for IT investment, modernization, and introduction/integration of emerging technologies.

Region
An identifiable geographic area, such as several states and/or selected counties of a state.

Regional support command (RSC)
A USAR headquarters, subordinate to HQ, U.S. Army Reserve Command, providing command and control and base operations funds management for USAR units/activities located within a specified geographic area.

Regional coordinating element
The TRADOC sub-geographical regional office that coordinates Army training instructors, students, equipment, and facilities for Reserve Component individual soldier training.

Reimbursement
Amounts received from the public or other Government accounts that represent payments for goods or services furnished.

Reserve Officers Training Corps (ROTC)
ROTC is an Active Army program that includes the Senior ROTC at colleges and universities and Junior ROTC program at high schools. Congress mandates the Junior ROTC program (10 USC 2031).

Shop Smart
A program that transferred base support dollars to Reserve Component customers and gives them the authority to buy selected support from the "best value" provider.

Sources for Base Support Services Data Base
This data base is currently available at the DOD Installations Home Page web site.

Standard level/above standard level of support
Standard level of support refers to the quality, quantity, frequency or timeliness of an installation service provided equitably to all on post and off post customers on a non-reimbursable basis. In accordance with the ARP, installations define the standard level of support for host installation activities, tenants and tenant activities, and off-post customers that will be available with programmed BASOPS funding and manpower spaces. "Above standard level" is support that cannot be provided available with programmed BASOPS funding and manpower spaces and for which the customer will reimburse at incremental costs.

Support agreement
An agreement to provide recurring support to

another activity. Support agreements are recorded on a DD Form 1144 (Support Agreement). Support Agreements define the support to be provided by one supplier to one or more receivers, specify the basis for calculating reimbursement charges (if any) for each service, establish the billing and reimbursement process, and specify other terms and conditions of the agreement.

Total Army School System (TASS)
The Total Army School System is a fully accredited and integrated Active Component (AC)/Army National Guard of the U.S. (ARNGUS)/U.S. Army Reserve (USAR) Schools that provide standard institutional training and education for the Total Army.

Section III
Special Abbreviations and Terms
This section contains no entries.

Index

This index is organized alphabetically by topic and subtopic. Topics and subtopics are identified by paragraph number.

MANAGEMENT CONTROL EVALUATION CERTIFICATION STATEMENT

For use of this form, see AR 11-2; the proponent agency is ASA(FM).

1. REGULATION NUMBER
2. DATE OF REGULATION

3. ASSESSABLE UNIT

4. FUNCTION

5. METHOD OF EVALUATION *(Check one)*

a. CHECKLIST	b. ALTERNATIVE METHOD *(Indicate method)*
APPENDIX *(Enter appropriate letter)*	

6. EVALUATION CONDUCTED BY

a. NAME *(Last, First, MI)*	b. DATE OF EVALUATION

7. REMARKS *(Continue on reverse or use additional sheets of plain paper)*

8.   CERTIFICATION

I certify that the key management controls in this function have been evaluated in accordance with provisions of AR 11-2, Management Control . I also certify that corrective action has been initiated to resolve any deficiencies detected. These deficiencies and corrective actions *(if any)* are described above or in attached documentation. This certification statement and any supporting documentation will be retained on file subject to audit/inspection until superseded by a subsequent management control evaluation.

a. ACCESSABLE UNIT MANAGER

(1) TYPED NAME AND TITLE	b. DATE CERTIFIED
(2) SIGNATURE	

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TIME: 14:51:26
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DATA FILE: a5x9.fil
DOCUMENT: AR 5–9
DOC STATUS: REVISION